

**Christ Episcopal Church
Poughkeepsie, New York
Wedding Information Form**

Wedding Date _____ Time _____
 Rehearsal Date _____ Time _____
 Eucharist Yes _____ No _____
 Music Christ Church Organist? _____ Confirmed? _____
 Anticipated Number of Guests _____
 Officiating Clergy _____

Full Name	Full Name
Informal, or nickname to use in the service:	Informal, or nickname to use in the service:
Marital Status Single _____ Divorced _____ Widowed _____	Marital Status Single _____ Divorced _____ Widowed _____
If previously married, or otherwise, do you have any children? No _____ yes _____ provide information regarding any children on an attachment.	If previously married, or otherwise, do you have any children? No _____ yes _____ provide information regarding any children on an attachment.
Address	Address
E-Mail	E-Mail
Daytime Phone	Daytime Phone
Evening Phone	Evening Phone
Date & Place Of Birth	Date & Place Of Birth

Current Religious Affiliation _____ Baptized Yes ____ No ____ Denomination _____ Confirmed Yes ____ No ____ Denomination _____ Communicant Yes ____ No ____ Denomination _____	Current Religious Affiliation _____ Baptized Yes ____ No ____ Denomination _____ Confirmed Yes ____ No ____ Denomination _____ Communicant Yes ____ No ____ Denomination _____
Father's Full Name Birthplace	Father's Full Name Birthplace
Mother's Maiden Name Birthplace	Mother's Maiden Name Birthplace

Information regarding children of either of the couple, if any:

Fee for use of Christ Church for a non-member wedding \$ 1,500.00

Includes

- Use of the church the Rehearsal and Wedding
- Programs/Bulletins for the service, if desired
- Preparation/Waiting Rooms for both parties
- Pre-Marital Counseling
- Organist Fee *
- Coordinator for the wedding ceremony
- Parish Sexton (janitor) to clean up
- Parking lot attendant to direct parking
- Donation to the Rector's Discretionary Fund - *The clergy at Christ Church may not receive any financial remuneration for presiding at a wedding.*

- Our organist will provide the following music:
 - An extended prelude
 - A specific change in the musical tone for the entrance of the bridal party
 - A processional
 - A recessional for the exit of the bridal party
 - If there are additional musical requirements – solos, hymns, string instruments, etc. – there will be an additional fee

The date for a wedding at Christ Church will not be reserved on the Parish Calendar until a *non-refundable deposit* of 1/3 of the fee has been paid. The remaining 2/3rd of the fee is due one month prior to the wedding.

The Wedding Service

Holy Eucharist? _____ Christ Church to provide program? _____ Anticipated Guests _____

Unity Candle or other special arrangements? _____

Scripture Readings

Special music?

Attendants

Witness

Witness

Attendants	Attendants

Flower Girl(s) – Names & Ages	Ring Bearer(s) – Names and Ages

Any other people who will be involved in the Procession?

Do you have a Wedding Coordinator?
Name / Phone / Email

Photographer
Name / Phone / Email

Videographer
Name / Phone / Email

*Both the Photographer & Videographer must be in communication with the clergy person officiating at the wedding **one week prior to the service**. While we do allow your professional Photographer and Videographer to record this special day, there must be a conversation regarding the ‘where and the how’. This conversation cannot take place five minutes prior to the service, when the photographer arrives with the bridal party.*

Ushers – it is highly recommended that the Ushers **not be the same individuals** as the Groomsmen, especially for large weddings.

Family Concerns? Disabled relatives? Divorced-extended family issues to be aware of?

How many rows to reserve on each “side” for family, etc. _____

Traditionally, the only 'uniquely reserved seats' are for the couple's respective Fathers & Mothers.
Anything in addition to those arrangements? Extended families? Grandmothers?

Will anyone other than the parents of the couple be specifically escorted 'down the aisle' immediately preceding the Procession? Anyone else? Grandmothers, etc? Who will escort these individuals?

Signatures

In the Name of the Father, and of the Son, and of the Holy Spirit. Amen.

Declaration of Intention

We,

and

desiring to receive the blessing of Holy Matrimony in the Church, do solemnly declare that we hold marriage to be a lifelong union as it is set forth in the Book of Common Prayer.

We believe that the union of two people, in heart, body, and mind, is intended by God for their mutual joy; for the help and comfort given one another in prosperity and adversity; and, when it is God's will, for the raising of children and their nurture in the knowledge and love of the Lord.

And we do engage ourselves, so far as in us lies, to make our utmost effort to establish this relationship and to seek God's help thereto.

Signature

Signature

Dated _____ A.D. _____